

Hazel Mackin Community Library
Monthly Board Meeting Minutes
June 25, 2024 at 4:30 PM

The May meeting was called to order by President Donna Haugen at 4:30 pm.

Roll call, confirmation of quorum, and no guests were present.

Board members: Donna Haugen (President, present), Mike Odden (Treasurer, present), Jon Weiss (Secretary, present), Peter Tharp (Trustee, present), Kaila Kastens (present), Rachael Ryan (absent), and Director Tori Schoess (present).

Motion by Peter (Jon, 2nd) to approve the June meeting agenda; approved.

Motion by Peter (Mike, 2nd) to approve the monthly meeting minutes from June 28th; approved

Motion by Mike (Donna, 2nd) to approve the bills; approved.

Motion by Peter (Kaila, 2nd) to approve the treasurer's report; approved.

Director Schoess presented her monthly report of library updates, program highlights and statistics.

First, in terms of updates the annual Summer Reading program for 2024 is off with a bang. An estimated 400 people signed up so far. The library has had full attendance for all programs. There has been lots of positive feedback. Second, we have two new summer library clerks, Gabrielle Hepfler and Leo Weiss. Entrance Technologies came and fixed the automatic door opener. Finally, the library's bake sale during Good Neighbor Day's had a record-setting year, raising a total of \$638, in addition, the Friends of the Library also held a perennial sale.

In regards to programming highlights, Creature Teacher with Tom was a huge hit with 152 attendees, while Boomerang Making had 38 attendees, and the attendance of story time/sensory has ranged from anywhere between 22 to over 50 attendees.

Upcoming July Programs include Author Talk with Sarah Deluca, Touch-a-Truck, Sourdough Bread Venture, Movie, Stuffed Animal Sleepover, and Solar Science Adventures.

Motion by Mike (Donna, 2nd) to approve the director's report; approved.

Security Camera Policy - Discussion and policy. Approval of the policy will be tabled until July's meeting.

This meeting was convened for a closed-session per WI Statute 19.85 1(c) - Considering employment and Covid-19 Bonus clarification. look up past meeting minutes - 4:46 pm

Roll call, confirmation of quorum, and no guests were present.

Motion by Mike (Kaila, 2nd) to remove the meeting from closed-session at 4:52 pm; approved.

HVAC update - Steiner HVAC/Electric coming on June 26th.

Motion by Mike (Donna, 2nd) to adjourn the meeting; approved.

The meeting was adjourned; approved at 4:55 pm.

Respectfully submitted, Jon Weiss, Secretary